

Meeting Minutes

Meeting Called to Order Thursday July,28, 2022, by Bill Reid, Chairman at 7:19 pm

LIVE ATTENDEES	ZOOM ATTENDEES	ABSENTEES
William Reid	Marcy Sowa	Joy McEwen
Rhett Nelsen	Gene Merrill (WC)	Bob Webb
Janice Denney (WC)	Jim Gurley	Carol Crawford (WC)
Bob Schmidt		
Don Young (WC)		
Patty Downing (WC)		
Katrina Poydack		
Arlyse DeLoyola (Staff)		
Kevin O'Brien (WC Staff)		
Cheryl Nelson (Staff)		

SCRIBE

Notes were taken by Arlyse DeLoyola

- **Minutes:** The minutes from the June meeting were presented to the Board for review.
 - **Bob Schmidt made a motion to approve the minutes for June.**
 - **Katrina Poydack seconded the motion.**
 - **Discussion was held**
 - **The motion carried without dissent.**

- **Financials:** The Financial Reports from July 2021- June 2022 were presented to the Board for review.
 - **Bob Schmidt made a motion to accept the financial reports.**
 - **Rhett Nelsen seconded that motion.**
 - **The motion carried without dissent.**

OLD BUSINESS

- **Employee Handbook/Personnel Policy manual update:**
 - Arlyse has completed a first draft of the new manual. She asked that the hiring committee pivot to this task for review and possible presentation to the full board. They agreed and she will set up a meeting.

- **Farmer's Market**
 - Kevin will be unavailable due to projects until mid-September. Discussion was held on logistics and value of tabling at community events. Decision was deferred to a future meeting.

NEW BUSINESS

Approval of Crooks Creek Contract- Action Item:

- Kevin reviewed the proposed contract between the District and Benchwood LLC. Bill explained he had read it and was comfortable signing it.
 - **A motion was made by Rhett Nelsen to approve the contract**
 - **The motion was seconded by Bob Schmidt**
 - **Discussion was held**
 - **The motion passed with Jim Gurley abstaining**
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CONTINUING

• **Staff Reports:**

Cheryl reviewed her report and updated the board on the status of the grant. She was preparing a status report for OWEB. Kevin asked that she include that report in the next meeting packet.

Kevin reviewed his report and gave updates on all projects.

Arlyse had nothing to add to her written report.

NEXT MEETING

The next meeting is to be held on August 25th, 2022 at 6:00 pm at the Illinois Valley SWCD Office and via ZOOM.

ADJOURNMENT

The meeting was adjourned at 8:25pm.

APPROVED MINUTES: W Rad

DATE: 2 Sept 2022