

Meeting Minutes

Meeting Called to Order Thursday September 22, 2022, by Bill Reid, Chairman at 7:59 pm

LIVE ATTENDEES	ZOOM ATTENDEES	ABSENTEES
William Reid	Marcy Sowa	Joy McEwen
Rhett Nelsen	Gene Merrill (WC)	
Janice Denney (WC)		
Bob Schmidt		
Don Young (WC)		
Patty Downing (WC)		
Katrina Poydack		
Jim Gurley		
Bob Webb		
Carol Crawford (WC)		
Cheryl Nelson (Staff)		
Arlyse DeLoyola (Staff)		
Kevin O'Brien (WC Staff)		
John Bellville (Staff)		
David Ferguson, NRCS		
Heather Medina-Sauceda		

SCRIBE

Notes were taken by Arlyse DeLoyola

- **Minutes:** The minutes from the August meeting were presented to the Board for review.
 - **Bob Webb made a motion to approve the minutes for August, with a correction to attendance.**
 - **Bob Schmidt seconded the motion.**
 - **The motion carried without dissent.**

- **Financials:** The Financial Reports from August 2022 and July- August 2022 were presented to the Board for review.
 - **Rhett Nelsen made a motion to accept the financial reports.**
 - **Bob Webb seconded that motion.**
 - **The motion carried without dissent.**

OLD BUSINESS

- **Employee Handbook/Personnel Policy manual update:**
 - Arlyse sent the initial draft to the committee but will schedule a meeting once she returns from vacation.

NEW BUSINESS

- **Thompson Creek Tract**

Kevin told the board that we are locked out of the Thompson Creek Tract. He assumes that Hancock has changed the locks. Director Webb has a contact with Hancock that he will speak with and hopefully we can get access to the property.

- **Meeting Notes Substitute**

Kevin reminded the board that a substitute note taker is needed to cover when the Office Manager is on leave. Patty Downing had volunteered for the Council, but not the District. Bob Webb volunteered for the District.

- **C. Nelson Probation**

Chairman Reid announced that he had completed Cheryl's probationary review. He informed the board that her review was satisfactory and recommended moving her from probationary to regular employee status.

- **Bob Schmidt made a motion to terminate Cheryl's probation and moving her to regular status.**
- **Katrina seconded the motion.**
- **The motion passed without dissent.**

CONTINUING

- **Staff Reports:**

John reviewed his report, noting that he was able to do a lot of networking and learning at the CONNECT Conference.

Cheryl reviewed her report and updated the board on her work toward making Cave Junction a FIREWISE community. She had spoken with mayor Martell who seemed to be on-board with the idea.

Arlyse had nothing to add to her written report.

- **Partnering Agency Reports**

Bill introduced David Ferguson, of National Resources Conservation Service. David gave a report on his agency's efforts in their Takilma Phase One work. They have 18 Landowners involved in their Regional Conservation Partnership.

He also spoke about Food Security and possible funding for conservation stewardship as well as local sourcing for produce, be it food or fiber. They are also getting into non-industrial forestry and urban produce.

He plans to hold the Local Working Group Meeting in January as a stand-alone meeting so we can involve more community.

David introduced Heather Medina-Sauceda, Basin Team Leader (Assistant State Conservationist for Field Operations) Natural Resources Conservation Service in Southern Oregon. She praised David's work, noting that he covers both Douglas and Josephine Counties himself and has She also noted that NRCS has tripled their funding and do not have enough staff to carry the load, so partnering with organizations like ours will be even more important going forward.

NEXT MEETING

The next meeting is to be held on October 27, 2022 at 6:00 pm at the Illinois Valley SWCD Office and via ZOOM.

ADJOURNMENT

The meeting was adjourned at 8:44pm.

APPROVED MINUTES:

William Flick

DATE: 27 Oct 2022